



Dear Parent/Guardian,

A dental inspection of Year 7 pupils at your child's school has been arranged during this academic year 2023-24. This is part of a national survey programme run in Wales on behalf of the Welsh Government.

The inspection consists of a brief visual examination of the mouth – please see the information sheet overleaf for more information on what it involves. This does **not** replace your child's regular dental appointments and no treatment will be carried out during this inspection.

The inspection process will allow us to plan the provision of oral health and dental services, to help children have healthier teeth. We collect only the minimum of personal information (postcode, month and year of birth) alongside information about the condition of children's teeth and oral health. All the data will be anonymised, so your child will not be able to be identified. Please help us by allowing and encouraging your child to participate.

This inspection does not replace a dental check-up. You should take your child to the dentist as normal. If your child does not have a dentist, you can contact NHS 111.

We will tell your child about the inspection, explain what it involves and give them the opportunity to ask questions. Then we will ask for their consent.

If you do **not** want your child to take part, please contact your child's school by **28/03/2024**.

If you have any questions regarding the dental inspection, please do not hesitate to contact me 03000 850009.

Yours sincerely,

A handwritten signature in blue ink that reads 'D. R. Barber'.

Dr David Barber
Senior Dental Officer and Local Survey Co-ordinator

What will the inspection involve?

The dental inspection will be carried out by dental professionals from the Community Dental Service.

- All inspections will take place in the school, you will not be asked to take the child anywhere for the inspection.
- The dentist or dental therapist will make a brief visual check of your child's mouth. They will look around the child's teeth and gums, in a similar way to a normal dental check-up. This will not cause any discomfort. They may also use a light to allow them to see inside your child's mouth better. They will also ask your child 6 questions about whether they have had any dental problems in the last month or visited a dentist.
- All equipment will be sterilised or replaced in between seeing each child and all members of the team will be wearing Personal Protective Equipment (e.g., a mask, visor, and gloves).

More detail about the information we collect

Betsi Cadwaladr University Health Board is the data controller for your child's information. No information will be published that identifies your child. Information about your child is kept securely in locked files in our offices and/or on password protected computers.

The information will be shared with the Welsh Oral Health Information Unit at Cardiff University for processing and is overseen by Public Health Wales.

Under the General Data Protection Regulation (known as GDPR), the lawful basis we rely on for using your child's information is that we need it to perform a public task.

For more information on how your information is processed in accordance with Data Protection legislation, please see your health board's privacy notice: dhw.nhs.wales/ig/ig-documents/ig-framework/all-wales-information-governance-policy-v1-pdf/

Your rights are important. You can:

- ask us to see the information we hold about your child.
- ask us to make changes to information we hold about your child.
- ask us to delete information about your child.
- ask for copies of the information we hold about your child.
- ask us to stop processing information about your child.

How to ask questions or complain

If you have any questions or concerns about our use of your child's personal information, you can ask a question or make a complaint to Dr David Barber Local Survey Co-Ordinator, Alexandra Dental Centre, Rhyl, LL18 3AS (03000850009)

You can also complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have used your child's data. The ICO's address is Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF. Helpline number: 0303 123 1113. ICO website: <https://www.ico.org.uk>