



03.07.2023

Dear Parent/Carer,

Year 7 Parents' evening - Appointment Bookings

I would like to invite you to attend the Year 8 Parents' Evening on **July 11th between 3.45pm and 6pm**. For the first time in recent years, we would like to offer you the opportunity to meet with your child's teachers **either online** through 'School Cloud' **or 'Face to Face'** in school. Whatever your preference, we are asking parents to book up to 8 appointments online in advance, using the details below.

Online appointments last for 4 minutes and are available between **3.45pm and 4.45pm**, and **face-to-face meetings** in person last for 4 minutes and are available between **5.00pm and 6.00pm** in school.

The booking system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from 12 noon on Monday 3rd July 2023 and will close at 12 noon on Tuesday 11th July 2023. Should you wish to make any changes after this date please contact the pastoral team.

Please visit <https://ysgolaberconwy.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter, as well as a code of conduct, which we respectfully ask you to read and observe on the evening.

You will need the following information to login: Student's First Name, Student's Surname and their Date of Birth, as well as your own details.

If you choose to attend your appointments online, these will be hosted through the same system as we are using for the bookings. We have posted a variety of useful information to help you with this system on our website here: https://www.aberconwy.conwy.sch.uk/en_gb/parent-evenings/, but if you need any further assistance, please get in touch.

If you choose to attend your appointments in person, please aim to arrive at school in advance of your bookings and bring a copy of your appointment times with you.

Whichever way you choose to meet with your child's teachers, we look forward to seeing you on the night!

Yours sincerely

Ian Gerrard
Headteacher

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