

Ysgol Aberconwy



DBS & Vetting Checks

POLICY DOCUMENT NO: 11

ISSUE NO: 5

THIS POLICY HAS BEEN APPROVED BY THE FULL GOVERNING BODY

Signed:

Date: 11/07/23

Review due date : 1/07/25

LT Link : KB

YSGOL ABERCONWY

POLICY FOR DBS AND VETTING CHECKS

Background

It is mandatory for schools to obtain DBS checks on:

- All new employees.
- People who have a break in service of more than 3 months.
- People who have not previously been eligible for a Disclosure and move to work that involves significantly greater responsibility for children than in their present position.

Single Central Record

The school will maintain a single central record, updated and managed by the ~~P.A. Business Manager.~~ [The Headteacher's](#)

The record should include:

- The correct checks for all staff employed at the school, whether directly or through an agency; anyone else who is identified by the school as 'working in regular contact with children'.
- Identity; name and confirmation that address and date of birth have been checked.
- Qualifications; where the qualification is a requirement of the job, for example those posts where a person must have qualified teacher status.
- Evidence of permission to work for those who are not [UK](#) nationals ~~of a European Economic Area country~~ and that steps have been taken to check their suitability.
- ~~List 99 check, if appropriate as a separate item.~~
- DBS enhanced disclosure, ~~including List 99 check for all those who require a check under the guidance and regulation applying at the time they were recruited.~~
- The date that the check was evidenced and who carried it out.

Further checks may be required where a member of staff has lived outside the UK. This is because DBS disclosures will not generally show offences committed abroad.

Checks for existing staff employed by the school

~~Staff who were not previously eligible for criminal background checks, or those who were recruited before March 2002, will not need to apply for~~ [All staff will undergo a DBS disclosure check every 3 years by Conwy C.B.C. in line with their policy.](#)

However, a DBS disclosure may be requested by the school if:

- ◆ It has concerns about a person's suitability to work with children.
- ◆ If a staff member moves to a role that involves greater contact with children, and his or her previous work did not require an enhanced DBS disclosure.

Checks for new staff

All new appointments to the school staff will be required to undergo an enhanced DBS check either prior to appointment or as soon as possible after appointment.

This requirement extends to any peripatetic teachers and it is the responsibility of the Head of Department in which the peripatetic teacher is working to ensure a DBS disclosure is made.

Accepting existing DBS disclosures

The DBS has an annual registration scheme which does ~~month~~weekly checks to update the status of registered individuals. Ysgol Aberconwy will carry out the DBS check for these individuals online with the DBS.

Checks for Volunteers

A volunteer is a person who is engaged in any activity which involves spending time, unpaid (except for travelling and other approved out-of-pocket expenses), doing something which aims to benefit someone (individuals or groups) other than or in addition to close relatives.

Enhanced DBS checks are required on all volunteers who are working in the school.

The Head Teachers might also consider:

- What is known about the volunteer by the rest of the school community, “including formal or informal information offered by staff, parents and other volunteers”.
- If the volunteer’s employment or other volunteering activities are likely to be able to provide references on suitability.

Welsh Government ~~guidance suggests~~advise that parents or local residents volunteering to help on “one-off trips” would not normally need to be DBS checked, if they would not have any unsupervised contact with children

Permission to work while waiting for DBS clearance

The government’s position on employing people who are waiting for DBS clearance is:

Strong recommendation that disclosures are obtained on staff before they take up post but recognised that in certain exceptions staff may need to be employed at short notice.

In these circumstances, Headteachers have the discretion to employ staff who have not yet received their Disclosure, provided that all other relevant pre-appointment checks have been carried out on them and a Risk Assessment is done (Appendix [23](#)).

Checks for Governors

At present governors do not need a DBS check in order to sit on the governing body of a school, however, governors involved in “regular work in the presence of, or care for, children, or training, supervising or being in sole charge of children” do require a DBS check. In this case, they would be considered in the same way as adult volunteers.

Ysgol Aberconwy will undertake an Enhanced DBS check on all ~~new~~ Governors ~~appointed after April 2010~~.

Use of Recruitment or Supply Agencies

The Cover Manager will ask supply teachers to produce their copy of the enhanced Disclosure to provide assurance that the check has been made as well as producing identification and will ask agencies to confirm the validity of the documents. Similarly, Heads may ask teachers recruited independently who were checked under previous arrangement to produce documentation certifying that the person has been satisfactorily checked.

Checks for Students

Pupils who undertake short periods of work experience that involve contact with children in other school or education establishments need not be checked. However, students who are required to work with children as a necessary part of a training course, e.g. student teacher, nursery nurses, etc, will need to be DBS checked when they are accepted onto the course.

Checks for Exam Invigilators

People employed as examination invigilators, with more than a three-month gap between examination sessions, will need to be DBS-checked before each examination season. Clearly this presents onerous requirements on undertaking the checks as well as cost implications.

Best practice should be to hold refresher training sessions for all invigilators, ~~using the training material supplied by the NAA~~ once every three months.

All staff will undergo a DBS disclosure check every 3 years by Conwy C.B.C. in line with their policy. The Exam Officer should provide a list of all exam invigilators employed by the school to the Headteacher evidencing the exam invigilator DBS status. The list should be regularly updated and maintained on a cost effective basis.

Checks for Estyn Inspectors

Inspectors do not have to show their DBS disclosure to schools as it is the responsibility of their employing organisation, in this case Estyn, to ensure that checks have been made. However the school will rightly want to check the identity of individuals when they arrive for an inspection.

Checks for Visitors to the School

- Professionals employed by Conwy C.B.C. to work within Schools are DBS checked by Conwy C.B.C.
- Other visitors to the school will not be left unsupervised with pupils.



APPENDIX 1 : YSGOL ABERCONWY

FFURFLEN CASGLU DATA STAFF / STAFF DATA COLLECTION FORM

MANYLION SYLFAENOL / BASIC DETAILS

| | | | | | |
|-------------------------------------|--|--------------------------------|--|----------------------------------------------|--|
| Teitl <i>Title:</i> | | Enw cyntaf <i>Forename:</i> | | Cyfenw <i>Surname:</i> | |
| Enw canol: <i>Middle Name:</i> | | | | Cyfenw cyfreithiol: <i>Legal Surname:</i> | |
| Enw dewisol: <i>Chosen Name:</i> | | | | Rhyw: <i>Gender:</i> | |

GWYBODAETH Bersonol / PERSONAL INFORMATION

| | | | |
|--------------------------------------------------------|--|-------------------------------------------------------------|--|
| Dyddiad geni: <i>Date of birth:</i> | | Cymwysterau / Llythrennau <i>Qualifications/Letters:</i> | |
| Ethnigrwydd: <i>Ethnicity:</i> | | Rhif YG: <i>NI Number:</i> | |
| Rhif Cofrestru Athro/awes <i>Teacher Reg No:</i> | | Rhif Cyng ACC EWC Number: | |
| Rhif cyflog <i>Payroll number:</i> | | | |

CYFEIRIAD A MANYLION CYSYLLTU / ADDRESS & CONTACT INFORMATION

| | | | |
|----------------------------------------------|--|-----------------------------------------|--|
| Cyfeiriad: <i>Address:</i> | | | |
| Rhif ffôn cartref: <i>Home telephone:</i> | | Rhif ffôn symudol: <i>Mobile no:</i> | |
| E-bost personol: <i>Home email:</i> | | E-bost gwaith <i>Work email:</i> | |

MANYLION CERBYD / VEHICLE DETAILS

| | | | | | |
|----------------------|--|------------------------|--|-------------------------------|--|
| Math <i>Type:</i> | | Lliw <i>Colour:</i> | | Rhif cofrestru <i>Reg:</i> | |
|----------------------|--|------------------------|--|-------------------------------|--|

GWYBODAETH AM PERTHYNAS AGOSAF / NEXT OF KIN INFORMATION

| | | | | | |
|----------------------------------------|--|--------------------------------------|--|---------------------------------------|--|
| Enw <i>Name:</i> | | | | | |
| Rhif ffôn symudol <i>Mobile No:</i> | | Rhif ffôn gwaith <i>Work tel:</i> | | Rhif ffôn cartref <i>Home tel:</i> | |
| Cyfeiriad <i>Address:</i> | | | | | |
| E-bost cartref <i>Home email:</i> | | E-bost gwaith <i>Work email:</i> | | | |
| Llofnod <i>Signature:</i> | | Dyddiad: <i>Date:</i> | | | |



APPENDIX 2 : YSGOL ABERCONWY

CERTIFICATE OF VERIFICATION OF IDENTITY

TO ACCOMPANY APPLICATION FOR AND THE REQUEST TO APPOINT THE INDIVIDUAL

SUCCESSFUL CANDIDATE: _____

POST: _____

SCHOOL: _____

With effect from _____ I confirm that I have seen the following **original** documents, and have retained for record purposes a copy on their school file.

All of the following:

Date of Birth — from Birth Cert/Passport/Driving License

Nat. Ins. No. taken from P45 or P60

_____ **YES** **NO**

Birth Certificate ☐ ☐

Marriage Certificate (if appropriate) ☐ ☐

One or both of the following if the candidate possesses them:

Passport ☐ ☐

Driving Licence: photocard ☐ ☐

Any two of the following — confirming name & address

Recent Utility bill ☐ ☐

Recent Credit Card Statement ☐ ☐

Recent Bank Statement ☐ ☐

Recent Mortgage Statement ☐ ☐

Recent Insurance Statement ☐ ☐

Relevant documents as specified by the Headteacher

Academic Qualifications — list ☐ ☐

Professional Qualifications — list ☐ ☐

Other — state ☐ ☐

Referees x 2 ☐ ☐

Signed: _____

Position: _____ Date: _____

ATTACH COPIES OF QUALIFICATIONS WITH A COMMENT "ORIGINAL" SEEN.

If Teaching Staff must include: —

PGCE ☐

Degree ☐

QTS ☐

Induction Certificate ☐

Skills Test Results ☐

Performance Mgt. ☐

Certificate and/or other ☐

confirmation threshold ☐

APPENDIX 13

RISK ASSESSMENT FORM FOR STAFF AWAITING DBS DISCLOSURE

This form is to be completed by the Headteacher to make an assessment about a candidates' suitability to commence employment prior to receipt of a DBS Disclosure.

Name of Candidate: _____

Post: _____

PART A

[Please ✓]

1. After reviewing the application form and meeting with the candidate, did they declare any criminal convictions, bindovers, cautions, police investigations which might lead to a conviction, orders binding them over or cautions in the UK or any other country? YES ☐ NO ☐

2. If yes, are these convictions relevant to the work that they are being employed to undertake? YES ☐ NO ☐

3. If yes, are these convictions of a serious nature i.e. offences against children / vulnerable adults / violent or sexual offences etc? YES ☐ NO ☐

If yes, please state details _____

4. Do the individual's references give any cause for concern? YES ☐ NO ☐

If yes, please state details _____

5. At interview or after interview, did the individual say or do anything which gave cause for concern, in relation to allowing them to commence work before a DBS Disclosure is received? YES ☐ NO ☐

If yes, please state details _____

6. Has the individual ever had a Police Check (R2) or DBS Disclosure previously? YES ☐ NO ☐

If yes, when was this done and with whom (employer)? _____

7. Have you seen a copy of his/her Police Check (R2) or DBS Disclosure? YES ☐ NO ☐

PART B

1. Does the job involve regularly caring for, training, supervising or being in sole charge of children? YES ☐ NO ☐
2. Will the individual be required to work alone during their induction period? YES ☐ NO ☐
3. Will the individual have access to, or opportunity to commit an offence against a child? YES ☐ NO ☐
4. If yes, what precautions or measures will you put in place to prevent this from happening?

5. Are you satisfied the risk of possible offending can be minimised by ensuring that satisfactory supervisory measures listed above can be implemented to prevent the individual from being alone with children? YES ☐ NO ☐
6. Please outline the implications of delaying the individual in commencing employment.

PART C - DECLARATION BY HEADTEACHER

- ☐ I have considered the questions outlined above, and **I am not satisfied** that it is safe to allow the above named individual to commence work before the DBS Disclosure clearance is received.

OR

- ☐ I have considered the questions outlined above and confirm that **I am satisfied** that it is safe to allow the above named individual to commence work before the DBS Disclosure clearance is received, subject to the safety measures detailed in Part B being in place
- ☐ I confirm that I have explained to the individual concerned the implications of commencing work prior to clearance being received and the possibility that disciplinary action including summary dismissal may result if it is subsequently discovered that the individual did not disclose any material facts relating to their employment.

Headteacher's Signature: _____ **Date:** _____

This form should be retained on the candidate's personal file at school until notification of a suitable DBS Disclosure is received.

ROLAU STAFF / STAFF ROLES

| RÔL / ROLE | Cyflwrth ag amser llawn (FTE) fesul rôl dan gontract / Full Time Equivalent (FTE) per contracted role |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Pennaeth Gweithredol / Executive Head Teacher | |
| Pennaeth / Head teachers | |
| Pennaeth dros dro / Acting head teachers | |
| Dirprwy bennaeth / Deputy head teachers | |
| Pennaeth cynorthwyl / Assistant head teachers | |
| Athro Cymhwysedig arall / Other Qualified teachers | |
| Athro heb Gymhwyster / Unqualified Teacher | |
| Prif Ymarferydd / Leading Practitioner | |
| Athrawon eraill (heb Statws SAC ond heb fod yn 'anghywmwysedig' e.e. y rhai a gwmpesir gan waith a chofrestrriad addysg / Other teachers (not QTS status but not 'unqualified' i.e. those covered by Education Specified Work and Registration) | |
| Athrawon dan hyfforddiant ar gyrsiau Hyfforddiant Cychwynnol Athrawon / Trainees on Initial Teacher Training courses | |
| Athro cyfienwi parhaol (ac eithrio unrhyw gategoriâu a gofrestrwyd uchod) (ysgolion meithrin yn unig) / Permanent supply teacher (other than any entered in above categories) (nursery schools only) | |
| Athro Cyfienwi dan Gontract (heb fod yn asiantaeth) / Contracted Supply Teacher (non-agency) | |
| Cynorthwyyr Addysgu Lefel Uwch (CALU) / Higher Level Teaching Assistant (HLTA) | |
| Cynorthwyyr / cynorthwyyr athrawon eraill a gyflogir yn yr ystafell ddosbarth / Other teacher assistants/aides employed in the classroom | |
| Cynorthwyyr iaith dramor/cymorth iaith / Foreign language assistants/language support | |
| Staff cymorth anghenion arbennig / Special educational needs support staff | |
| Metronau/nyrsys/staff meddygol (yn cynnwys gweithwyr GIG) / Matrons/nurses/medical staff (including NHS employees) | |
| Staff cymorth bugelliol / Pastoral support staff | |
| Llyfrgellwyr a chynorthwyyr y llyfrgell / Librarians and library assistants | |
| Goruchwylywr Swyddogion Goruchwylio / Examinations Officers Invigilators | |
| Staff gweinyddol arall / Other administration staff | |
| Rheolwr Busnes Ysgol neu staff gyfatebol / School Business Manager or equivalent | |
| Technegwyr Gwyddoniaeth a Labordy / Science and Laboratory Technicians | |
| Staff TGCh / ICT Staff | |
| Staff Cymorth Eraill / Other Support Staff | |

Esiamp! (1/2 diwrnod = 0.1 FTE ee. 3 diwrnod = 0.6 FTE)
Example (1/2 day = 0.1 FTE eg. 3 days = 0.6 FTE)

NODWCH OS GWELWCH YN DDA / OTHER PLEASE STATE:

RÔL / ROLE

Cyflwrth ag amser llawn (FTE)
fesul rôl dan gontract / Full
Time Equivalent (FTE) per
contracted role

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |

DATGANIAD / DECLARATION

LLOFNOD / SIGNATURE: _____ DYDDIAD / DATE: _____

Bydd gwybodaeth bersonol yn cael ei gadw a'i brosesu gan yr ysgol at ddibenion a welir yn yr Hysbysiad Preiftnrwydd, ac yn unol â darpariaethau Rheoliadau Diogelu Data Cyffredinol (GDPR). Gall y wybodaeth bersonol a ddarparwyd gael ei rannu â thrydydd parti yn ôl yr anghen er mwyn gwinio'r wybodaeth, atal neu qanfod trosedd a/neu er mwyn cyflawni unrhyw swyddogaeth statudol neu weinyddol neu fel sy'n ofynnol gan y gyfraith. Am gopi o'r Hysbysiad Preiftnrwydd, cysylltwch a'ch ysgol..

Personal information will be held and processed by the School for those purposes contained in the School's Privacy Notice, and in accordance with the provisions of the General Data Protection Regulation (GDPR). Personal information provided may be shared with third parties as and when necessary in order to verify the information, for the prevention or detection of crime and/or for the purposes of discharging any statutory or administrative function as required by law. For a copy of the Privacy Notice, contact your school.

YSGOL ABERCONWY

CWBLHEWCH pob adran os gwelwch yn dda / Please COMPLETE all Sections AND return to Mr. Kuljit Bratch

MANYLION PERSONOL / PERSONAL DETAILS

TEITL / TITLE

ENW CYFREITHIOL / LEGAL FORENAME

ENW CANOL / MIDDLE NAME

CYFENW CYFREITHIOL / LEGAL SURNAME

ENW DEWISOL / CHOSEN NAME

DYDDIAD GENI / DATE OF BIRTH

RHYW / SEX

BENYW / FEMALE

GWRYW / MALE

HUNANIAETH RHYWEDD ERS YR ENIDIGAETH / GENDER IDENTITY SAME SINCE BIRTH

DO / YES

NADDO / NO

RHIF YG / NI NUMBER

RHIF ATHRO (CGA) / TEACHER NO. (EWC)

CYFEIRIAD / ADDRESS

COD POST / POST CODE

RHIF FFÔN / TEL NO.

E-BOST / E-MAIL

YDYCH CHI'N YSTYRIED BOD GENNYNCH CHI ANABLEDD / DO YOU CONSIDER YOURSELF TO HAVE A DISABILITY

DO / YES

NADDO / NO

Gwrthod / Refused

HUNANIAETH GENEDLAETHOL / NATIONAL IDENTITY

TICIWCH UN BLWCH / TICK ONE BOX

| | | | |
|----------------------|--|-------------------|--|
| PRYDEINIG / BRITISH | | CYMREIG / WELSH | |
| SAESNEG / ENGLISH | | GWYDDELIG / IRISH | |
| ALBANAIDD / SCOTTISH | | ARALL / OTHER | |
| | | Gwrthod / Refused | |

Dychwelwch y ffurflen hon i Ysgol Aberconwy
Please return this form to Ysgol Aberconwy

Formatted: Left: 0.42 cm, Right: 0.42 cm, Top: 1 cm, Bottom: 1.34 cm, Width: 41.99 cm, Height: 29.7 cm

CEFNDIR ETHNIG / ETHNIC BACKGROUND – TICIWCH UN OPSIWN / PLEASE TICK ONE OPTION

| | | |
|------------------------------------------------------------------------|------------------------------------------------------------------------------|--|
| Gwyn / White | | |
| Gwyn – Prydeinig / White – British | Almaenig / German | |
| Teithiwr / Traveller | Groegaidd/Cypraiddd Groegaidd / Greek/Greek Cypriot | |
| Teithiwr o Dras Wyddelig / Traveller of Irish Heritage | Hwngaraidd / Hungarian | |
| Teithiwr ‘Newydd’ / ‘New’ Traveller | Eidalaidd / Italian | |
| Teithiwr Galwedigaethol / Occupational Traveller | Kosofanaidd / Kosovan | |
| Teithiwr Arall / Other Traveller | Latfaidd / Latvian | |
| Pobl Sioe / Show Person | Lithwanaidd / Lithuanian | |
| Sipsi / Gypsy | Maltaidd / Maltese | |
| Sipsi Roma Prydeinig / British Gypsy | Montenegroidd / Montenegrin | |
| Sipsi O Wledydd Eraill / Gypsy from other countries | Pwylaidd / Polish | |
| Sipsi Arall / Other Gypsy | Portiwgeaidd / Portuguese | |
| Roma / Roma | Romanaidd / Romanian | |
| Roma UE / EU Roma | Rwsiaidd / Russian | |
| Roma O Wledydd Eraill / Roma from other countries | Sgandinaidd / Scandinavian | |
| Roma Arall / Other Roma | Serbiaidd / Serbian | |
| Unrhyw Gefndir Gwyn Arall / Any other white background | Slofaidd / Slovakian | |
| Albanaidd / Albanian | Slofenaidd / Slovenian | |
| Bosniaidd – Herzegovinaidd / Bosnian-Herzegovinian | Sbaenaidd / Spanish | |
| Bwlgaraidd / Bulgarian | Twrcaidd/Cypraiddd Twrcaidd / Turkish/Turkish Cypriot | |
| Croataidd / Croatian | Wcrainaidd / Ukrainian | |
| Tsiecaidd / Czech | Ewropeaidd Gwyn Arall / White European Other | |
| Ffregig / French | Gwyn arall / Other White | |
| Cymysg / Mixed | | |
| Gwyn a Charbiaidd Du / White and Black Caribbean | Asiaidd a Tsieineaidd / Asian and Chinese | |
| Gwyn ac Affricanaidd Du / White and Black African | Gwyn a Tsieineaidd / White and Chinese | |
| Gwyn ac Asiaidd / White and Asian | Du a Tsieineaidd / Black and Chinese | |
| Unrhyw gefndir cymysg arall / Any other mixed background | Cefndir Cymysg Arall / Other Mixed Background | |
| Asiaidd ac unrhyw Grŵp Ethnig Arall / Asian and Any Other Ethnic Group | Tsieineaidd ac Unrhyw Grŵp Ethnig Arall / Chinese and Any Other Ethnic Group | |
| Gwyn ac Unrhyw Grŵp Ethnig Arall / White and Any Other Ethnic Group | Du ac unrhyw grwp ethnig arall / Black and any other ethnic group | |
| Asiaidd a Du / Asian and Black | | |
| Asiaidd neu Brydeinig Asiaidd / Asian or Asian British | | |
| Indiaidd / Indian | Asiaidd Affricanaidd / African Asian | |
| Pacistaanaidd / Pakistani | Kashmiraidd / Kashmiri | |
| Pacistaanaidd Mirpuri / Mirpuri Pakistani | Nepalaidd / Nepali | |
| Pacistaanaidd arall / Other Pakistani | Sinhalesaidd / Sinhalese | |
| Bangladeshi / Bangladeshi | Tamil Sri Lankaidd / Sri Lankan Tamil | |
| Unrhyw gefndir Asiaidd arall / Any other Asian Background | Asiaidd Arall / Other Asian | |
| Du neu Brydeinig Du / Black or Black British | | |
| Caribiaidd / Caribbean | Sudaneaidd / Sudanese | |
| Affricanaidd / African | Affricanaidd Du Arall / Other Black African | |
| Eritreaidd / Eritrean | Unrhyw gefndir du arall / Any other black background | |
| Ghanaidd / Ghanaian | Ewropeaidd Du / Black European | |
| Nigeriaidd / Nigerian | Du Gogledd America / Black North American | |
| Sierra Leonaidd / Sierra Leonian | Du Arall / Other Black | |
| Somalaidd / Somali | | |
| Tsieineaidd neu Brydeinig Tsieineaidd / Chinese or Chinese British | | |
| Tsieineaidd neu Brydeinig Tsieineaidd/Chinese or Chinese British | Tsieineaidd Singapuraidd / Singaporean Chinese | |
| Tsieineaidd Hong Kong / Hong Kong Chinese | Taiwanaidd / Taiwanese | |
| Tsieineaidd Malaysiaidd / Malaysian Chinese | Tsieineaidd Arall / Other Chinese | |
| Unrhyw gefndir ethnig arall / Any other ethnic background | | |
| Unrhyw gefndir ethnig arall / Any other ethnic background | Lebaneaidd / Lebanese | |
| Affghan / Afghan | Malalaidd / Malay | |
| Arabaidd / Arab | Morocaidd / Moroccan | |
| Eiffaidd / Egyptian | Polynelaidd / Polynesian | |
| Filipinaidd / Filipino | Saudi Arabaidd / Saudi Arabian | |
| Iranaidd / Irani | Syriaidd / Syrian | |
| Iracaidd / Iraqi | Thai / Thai | |
| Siapaneaidd / Japanese | Fietnamaidd / Vietnamese | |
| Coreaidd / Korean | Yemenaidd / Yemeni | |
| Cwrdaidd / Kurdish | Grŵp Ethnig Arall / Other Ethnic Group | |
| Libyaidd / Libyan | Americanaidd Uadin/De/Canolbarth / Latin/South/Central America | |
| Gwrthod / Refused | | |

MANYLION PROFFESIYNOL / PROFESSIONAL DETAILS

Oes gennych chi Statws Cynorthwy-ydd Lefel Addysgu Uwch (CALU) / Do you hold a Higher Level Teacher Assistant Status (HLTA) (QTS)

DO / YESNADDO / NO

A oes gennych Gymhwyster Proffesiynol Cenedlaethol ar gyfer Prifathrawiaeth (CPCP) / Do you hold a National Professional Qualification for Headship (NPQH)

DO / YESNADDO / NO

Dyddiad a gafwyd CPCP / Date obtained NPQH

DD/MM/YYYY

Oes gennych Statws Athro Cymwys (SAC) / Do you hold a Qualified Teacher Status (QTS)

DO / YESNADDO / NO

Dyddiad a gafwyd SAC / Date obtained QTS

DD/MM/YYYY

Llwybr Statws Athro Cymwys / Qualified Teacher Status route:

TICIWCH UN OPSIWN / PLEASE TICK ONE OPTION

| | | |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--|
| Addysg Gychwynnol Athrawon – Cwrs Israddedig / Initial Teacher Education – Undergraduate course | Cyd-gydnabyddiaeth gan YG, yr Alban neu'r AEE / Mutual Recognition from NI, Scotland or the EEA | |
| Addysg Gychwynnol Athrawon – Cwrs ôl Raddedig / Initial Teacher Education – Postgraduate course | Llwybrau Hyblyg / Flexible Routes | |
| Rhaglen Athrawon Hyfforddedig Dramor / Overseas Trained Teacher Programme | Athro sydd wedi'i Hyfforddi Dramor / Overseas Trained Teacher | |
| Rhaglen Athrawon Cofrestredig / Registered Teacher Programme | Ysgol Uniongyrchol / School Direct | |
| Rhaglen Athrawon Graddedig / Graduate Teacher Programme | Ysgol Uniongyrchol (Cyflogedig) / School Direct (Salaried) | |
| Dysgu'r Rhaglen Gyntaf / Teach First Programme | | |

Gallu Cymraeg / Welsh Ability:

TICIWCH UN OPSIWN / PLEASE TICK ONE OPTION

| | |
|--------------------------------------------------------------|--|
| Dim Sgiliau iaith Gymraeg / No Welsh language Skills | |
| Lefel Mymediad / Entry Level | |
| Lefel Sylfaen / Foundation Level | |
| Lefel Ganolradd / Intermediate Level | |
| Lefel Uwch / Advanced Level | |
| Lefel Hyfdr / Proficient Level | |
| Gwybodaeth na chagwyd hyd yma / Information not yet obtained | |

Dysgu/Gweithio trwy gyfrwng y Gymraeg / Teaching/Working through the medium of Welsh:

TICIWCH UN OPSIWN / PLEASE TICK ONE OPTION

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Dysgu/Gweithio trwy gyfrwng y Gymraeg yn y swydd bresennol / Teaching/Working through the medium of Welsh in current post | |
| Yn gallu addysgu/gweithio trwy gyfrwng y Gymraeg ond heb wneud hynny yn y swydd bresennol / Able to teach/work through the medium of Welsh but not doing so in current post | |
| Dim yn gallu addysgu/gweithio trwy gyfrwng y Gymraeg / Not able to teach/work through the medium of Welsh | |
| Dysgu Cymraeg fel pwnc yn unig (*i athrawon sy'n addysgu hyd at y CC blwyddyn 6 yn unig) Teaching Welsh as a subject only (*for teachers teaching up to NC year 6 only) | |

Perthynas agosaf / Next of Kin

Y berthynas i chi / Relationship to you

CYFEIRIAD / ADDRESS

RHIF FFÔN / TEL NO.

E-BOST / E-MAIL

Formatted: Left, Indent: Left: 1.27 cm, Adjust space between Latin and Asian text, Adjust space between Asian text and numbers, Tab stops: Not at 0.78 cm