**Stage one – centre review**

# Student request

This section is to be completed by the student. A request for a centre review must be submitted to the centre, not the

awarding organisation. A centre review must be conducted before an appeal to the awarding organisation. This is so

the awarding organisation is certain that your grade is as the centre intended.

Centre Name

|  |  |  |
| --- | --- | --- |
|  | Centre Number |  |

Student Name

|  |  |  |
| --- | --- | --- |
|  | Candidate Number |  |

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| --- | --- |
| Qualification title e.g. AQA GCSE English Language |  |
| Teacher Assessed Grade issued |  |
| Is this a priority appeal?A priority appeal is only for students applying to higher education who did not attain their firm choice and wishto appeal an A level or other Level 3 qualification result. | Yes No | If Yes provide your UCAS personal ID e.g. 123-456-7890 |  |

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| **Grounds for centre review**Please tick one or both of the options if they apply to your request. If you don’t think either apply, your centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that yourgrade is as the centre intended. |
| Administrative Error by the centree.g. the wrong grade/mark was recorded againstan item of evidence |  | Procedural Error by the centree.g. a reasonable adjustment / access arrangementwas not provided for an eligible student |  |

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| **Supporting evidence**Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade.There is a 5,000-character limit. |
|  |
| **Acknowledgement**I confirm that I am requesting a centre review for the qualification named above and that I have read and understood the information provided in the ‘Important information for students’ section above. In submitting this review, I am aware that:* The outcome of the review may result in my grade remaining the **same**, being **lowered** or

**raised*** The next stage (Stage Two, the appeal to awarding organisation) may only be requested once the centre review (Stage One) has been requested and concluded.

**Student Name Student Signature Date****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |